

Admissions FAQs

How do I apply for a place for my child at Knole Academy?

Year 6 to Year 7 Transition -

Applications for secondary school places start at the beginning of a new academic year (September). Your child's primary school will advise you closer to the time when applications are open.

Please also keep an eye on Kent County Council's website for updates <https://www.kent.gov.uk/education-and-children/schools/school-places/secondary-school-places#tab-2>

If you are a resident of the Bromley borough (or other), please keep an eye on their website for updates. Please note that when the time comes to choosing secondary schools, you can still put Knole Academy down as a choice, even if you are residing in a different borough.

In Year Casual Applications -

For in year casual applications, you will need to complete and return to us the appropriate form which can be found at <https://www.knoleacademy.org/460/admissions-appeals> under 'In Year Casual Applications'. Completed applications should be sent directly to Knole Academy for the attention of the Admissions Officer. If the academy does not have space in a year group you will be sent a letter informing you that the academy has no places for your child. You will then have an option to go on the academy's waiting list and/or appeal. Names are kept on the waiting list for the remainder of the academic year, at the end of which all names are removed. Should you wish your child to remain on the waiting list for the next academic year, it is your responsibility to submit another IYCAF.

I live abroad and am moving to the Sevenoaks area, how can I apply for a place at Knole Academy?

If you are planning to move into the area, we need to have proof that you are residing in the UK before we can process any in year application in the first instance.

Providing that we have space in the year group you require and you have proved you are domiciled in the UK, we can process your application.

If there are no spaces in the year group you can apply for your child to be placed on the waiting list or you can appeal. Please see above response regarding 'In Year Casual Applications' for more information on how to do this.

What is your catchment area?

Knole Academy does not have a definitive catchment area. Our 'catchment' area is subject to change every year as it is based on the number of applicants, their address and their distance from the school– we can therefore not predict on a yearly basis. As an indicator, this year (2020) we offered places to as far as 5.934 miles (as the crow flies) and this reached an approximate location of Chelsfield station on National Offer Day.

Since last year, we have seen a dramatic change in the distance we have offered out to as in 2019 we offered out to approximately 6 miles on the first round of allocations (National Offer Day).

Please be aware that if your child does not receive a place at Knole Academy, they can be placed on our waiting list which is usually administrated from April (2021 for 2021/22 admissions).

If you feel like your child shows a natural flair in Art, Dance, Drama or Music, you can sign them up to take part in our Expressive Arts test. We offer 24 places (10% of our PAN) to those who meet the standard in the Expressive Arts.

These places rule out distance as a criteria and we advise those who live further away to the school to sign up if their child has interest in one of the four subjects. Applications are online and open in September for admission for the following academic year. Please see our website. For further information, please see below.

How can I apply for an Expressive Arts place at Knole Academy?

Our expressive arts places will be open for online application from 14th September 2020 – please keep a look out for the application form on our website.

Please note that the tests are based on aptitude rather than ability. 10% of our admission places (24) will be offered to students who show a particular aptitude for performing arts and/or the visual arts. Expressive arts places have been provided by the governors for students who have an aptitude for the expressive arts and who would not otherwise be able to gain access to a place due to the distance of their home from the school.

We have four expressive arts aptitude tests, of which your child can sit only **one** of the tests. The areas are Visual arts, Dance, Drama or Music.

Due to Covid-19, the Expressive Arts test will no longer take place at Knole Academy. Further details will be posted on our website from 14th September.

For further information, please read our 2021 Admissions Policy here (information on Expressive Arts can be found on the last page): https://knoleacademynew.s3.amazonaws.com/uploads/key_information/2021-Admissions-Policy.pdf?ts=1585304845995

Does my child need to pass the 11+ to receive a place at Knole Academy?

No- Knole Academy is an all-inclusive, all-ability school and therefore your child does not need to pass the Kent Test to receive a place.

How can my child be placed in the grammar stream?

Knole Academy is not a grammar school, though we do however have a grammar stream.

Our grammar stream allows us to provide accelerated learning and greater challenge for those students who show aptitude in the Kent Test, and or achieve a high score in the Knole Academy Test. Students in the grammar stream are expected to achieve grades 7-9 in their GCSEs and aspire to attend Knole Academy Sixth Form and then University.

For Year 6 to Year 7 transition - To seek eligibility for a place in the Grammar Stream, please submit your child's testing results to us via our website by 4th December 2020. Please note this is not the only route into the Grammar Stream.

All routes into the grammar stream are dependent on Kent County Council offering Knole as your chosen secondary school in the first instance. Further entry into the Grammar Stream is also based on Kent Test results, SATs results and the results of the English and Maths testing taken by our new Year 7's in the summer term. Please be aware that proximity from the school is not a route into the grammar stream and you cannot not apply separately for a place.

How do you allocate school places?

The Academy Trust will consider all applications for places at Knole Academy. Where fewer than the published admission number(s) for the relevant year groups are received, the Academy Trust will offer places at the Academy to all those who have applied. 90% of places will be offered without reference to aptitude or ability. Knole Academy is an expressive arts school and 10% of the places (24) will be offered to students who show a particular aptitude for performing arts and/ or the visual arts.

Where the number of applications for admission is greater than the published admission number, applications will be considered against the criteria set out below. Before the application of oversubscription criteria, children with an Education, Health and Care Plan which names the school will be admitted. As a result of this, the published admissions number will be reduced accordingly. After the admission of pupils with an Education, Health and Care Plan, where Knole Academy is named on the Statement, the criteria will be applied in the order in which they are set out below:

a) Children in Local Authority Care or previously in local authority care— a 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

b) Health and Special Access Reasons – Medical, health, social and special access reasons will be applied in accordance with the school's legal obligations, in particular those under the Equality Act 2010. Priority will be given to those children whose mental or physical impairment means they have a demonstrable and significant need to attend a particular school. Equally this priority will apply to children whose parents'/carers' physical or mental health or social needs mean that they have a demonstrable and significant need to attend a particular school. Robust and documented social, medical or psychological evidence must be provided in support, from an appropriate independent registered professional such as a social worker, hospital consultant, GP or health visitor at the time of the original application, and must set out why the Academy is the only school that can meet the young person's needs or circumstances; all correspondence will be treated as private and confidential.

c) Where the child has a sibling attending the school at the time of entry; a brother or sister attending the school when the child starts. In this context brother or sister means children who live as brother or sister in the same house, including natural brothers and sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters.

d) Where the child is the daughter/son of a member of staff. In this context, daughter/son means children who are natural children, step children, adopted or fostered children. The member of staff must have been directly employed at the school for two years or more at the time at which the application for admission to the school is made, and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

e) Proximity of the child's home to the school, with those living nearer being accorded the higher priority*. The school will rely on the Local Authority information provided in the booklet. The school uses measurements provided by the Local Authority and further information on how distances are calculated is available in the LA's Admissions booklet. *Nearness of children's homes to school - we use the distance between the child's permanent home address (For definition of the child's home address, please refer to the Local Authority's Admissions booklet) and the school, measured in a straight line using the National Land and Property Gazetteer (NLPG) address point data. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody.

If the school's PAN is reached following admittance of one child of a multiple birth, the other child/children will be admitted over the PAN.

[How do I request to be added to your waiting list?](#)

Where in any year Knole Academy receives more applications for places than there are places available, a waiting list will operate for an academic year. This will be maintained by the Academy Trust and it will be open to any parent/carer to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

Please note that for Year 6 to Year 7 transition, the waiting list will be maintained by the Academy Trust from April of that academic year. If you do not receive a place at Knole Academy on National Offer Day, please request to be placed on our waiting list via your local county council in the first instance.

The sixth form waiting list will be maintained until 30th September. It is not usually possible for a student to enter the sixth form in year 13. A student with exceptional circumstances would need to submit written documentary evidence to the Deputy Head responsible for leading the 6th form. Applicants would still have the right to appeal to an Independent Appeals Panel.

Students' position on the waiting list will be determined solely in accordance with the oversubscription criteria set out in the response above. Where places become vacant they will be allocated to pupils on the waiting list, in accordance with the oversubscription criteria. If a new student is added to the waiting list, the list will be re-ranked in line with the published oversubscription criteria.

[How can I appeal for a place at Knole Academy?](#)

As an academy, all of our appeals are dealt with externally via Education Appeals. To apply, please complete one of the following online forms:

Year 7-11: www.rebrand.ly/myschoolappeal

Post 16: www.rebrand.ly/my6formappeal

Please can we suggest that you read the following appeals guide before completing your appeal form:

<https://knoleacademynew.s3.amazonaws.com/uploads/document/Academy-Appeals-Guide-2020.pdf?t=1579867768?ts=1581512557>