

December 2019

Dear Parents/Guardians

I write to inform you that the last day of this term is Friday 20 December 2019. However, only students who have Academic Tracking appointments booked in for this day need to attend with you for their appointment. If your child's Academic Tracking Appointment is booked for the evening before, there is no need for your child to attend school on 20 December 2019.

A reminder that the Christmas lunch for students will take place on Thursday 19 December 2019 at a cost to students of £3 each. Students will need to purchase their Christmas lunch in advance and no later than Friday 13 December, 2.00pm at the till in the Dining room or you will need to send them in with a packed lunch as no other option will be available. Students who are entitled to a free school meal will be given a Christmas lunch, but they must let the staff know at the tills by Friday 13 December.

We would also like to invite parents of Year 7 students to attend the Christmas Carol service at St Mary's Church, Riverhead on Thursday 19 December 2019, 10.30am to 11.45am.

May I take this opportunity to wish you a happy Christmas holiday. The new term commences on **Monday 6 January 2020 at 8:45am**. This is a normal teaching day.

Yours sincerely



Mr D Collins
Headteacher