

5 June 2019

Dear Parents / Guardians,

I am writing to inform you about arrangements for Year 11 students for the rest of this term. As you will be aware, all Year 11 students are expected to attend full time until 14 June 2019. There are a few exceptions but the parents concerned are aware of this.

On 14 June, students have a physics examination from 9.00am (arrival time no later than 8.45am) until approximately 10.15am, after which Year 11 students are no longer required to attend school.

We have a tradition of celebrating students' time at the academy by holding a Headteacher's Reception. This will take place on Monday 17 June 2019. The reception starts at 9.00am and finishes at 10.45am. This is always a lovely event; it is an opportunity to reflect on the past 5 years, take photographs and say goodbyes to students who may not be staying on to the Sixth Form. Students are asked to dress in their best clothes for this event and staff dress up as well.

After the exam on 14 June, Year 11 students will be asked to leave the academy promptly. As the rest of the academy will still be working, Year 11 students should not go to their lockers on this date, but should empty their lockers prior to 14 June. Please be aware that this is not the day for taking photographs. This should be done on Monday 17 June. As students will not have a locker for their mobile phone, it would be best to leave mobile phones at home on this day, since they are not allowed in the examination room. Should a student bring a phone to school, it would need to be handed to the invigilators prior to the start of the exam. Any student in possession of a mobile phone during an exam is liable for disqualification from all of their exams. This is not a situation we would wish for any of our students. Please can you ensure that your child has a safe way to travel home after the end of the exam. Unfortunately, we cannot accommodate students on site and do not expect them to return to school to catch the school buses.

If students wish to have a shirt signed they should not be wearing it! They need to bring in a spare shirt for autographs. If the shirt they are wearing is signed, they will not be admitted to exams and may be placed in isolation.

The Year 11 Prom is on Monday 24 June 2019. We hope that the Year 11s who attend will have a lovely evening. Attending this event is a privilege and dependent on good behaviour at school and I expect that everyone who wants to attend will be able to because they will continue to behave in a respectful manner. It would be unfortunate if anyone had to be banned from the event.

The vast majority of Year 11 students show respect and are good humoured and a pleasure to be with and it has been a privilege for the staff, and me, to work with them over the last five years.

Yours sincerely



Mr D Collins  
**Headteacher**