

13 September 2019

Dear Parents

I write to inform you that on Thursday 19 September 2019, Knole Academy will be closing at 1.15pm for all students so that staff can prepare for our Open Evening. Parents will need to make any necessary lunch and travel arrangements for their children. Students on free school meals will be able to have their food at break.

If students are unable to leave school at 1.15pm there will be silent private study in E1 but students will need to bring their own books and resources.

The following buses – Go Coach S10, S11, S12, S13, 431 and Redroute 408- will all operate from 1.15pm. Go Coach 401 will leave at 1.52pm.

All other buses will run at their usual times so students may need to make alternative arrangements, or wait in school until their bus arrives.

If your child is staying in school beyond 1.15pm please put this in writing to their form tutor so that suitable arrangements can be made.

Friday 20 September 2019 will be a staff INSET day and the academy will be closed to students.

Yours sincerely



Mr D Collins
Headteacher