

November 2019

Dear Parent/Carer,

I write to remind you that on the following dates Knole Academy will have condensed days and will be closing at 1.15pm for all students. This is in order for staff to prepare for the Parents' Consultation events that will start at 2pm and finish at 6.30pm:

- Thursday 14 November 2019 – Yr 9
- Thursday 30 January 2020 – Yr 10
- Thursday 6 February 2020 – Yr 7
- Thursday 5 March 2020 – Yr 8

Students will still receive all five teaching periods in the following format:

08.45 – 09.35 : Period one  
09.35 – 10.25 : Period two  
10.25 – 10.45 : Break  
10.45 – 11.35 : Period three  
11.35 – 12.25 : Period four  
12.25 – 13.15 : Period five

Parents will need to make any necessary lunch and travel arrangements for their children on these days. Students on free school meals will be able to have their food at break.

The Redroute 408 to West Kingsdown and Go Coach 401, 431, S10, S11, S12 and S13 will leave at 1.15pm. All other buses will run at their usual times so students may need to make alternative arrangements, or wait in school until their bus arrives.

If students need to stay in school, please inform your Head of Year so that we can make suitable arrangements for supervision.

Yours sincerely,



Mr D Collins  
**Headteacher**